

Minutes – MVPC Board Meeting: November 7, 2023

Tuesday, 11/7/2023, 7:00 pm

Location: Online Zoom Meeting

Board Members 2023-2024

President	Rick Graves
Vice President	Daniel Vande Vusse
Secretary	Brian Bauman
Treasurer	Debra Sunderman
Salon Committee	Daniel Vande Vusse, Al Kiecker, Kevin Corrigan
Programs	<i>vacant</i>
Publicity	Phil Davies, Joy Kamano
Exhibits	Lorrie Dahlman, Carrie Rebeschke
Website	Joe Santos, Bev Kiecker
Facilities	<i>Vacant</i>
Activities	Bonnie Vande Vusse
TCACCC Rep	Craig Peterson
2024 Interclub Judging	Craig Peterson
Eagan Rep	Ken Cheung
PSA Rep	Bev Kiecker
N4C Digital Rep	Rick Graves
N4C Judging Team	Daniel Vande Vusse, Craig Peterson
Historian	Becky Bergmann
Past President	Al Kiecker

Highlighted names indicate attendance.

Members in attendance

Officer & Committee Chair Reports

President – Rick Graves

- Vacancies: Programs, Facilities (two spots), Activities

Vice President – Daniel Vande Vusse

- Working on getting N4C people. Have one, need two more.

Secretary – Brian Bauman

- Approve October Board Meeting minutes
 - Motion made by Daniel Vande Vusse to approve the October minutes with Al Kiecker seconding. Motion to approve passed unanimously by the Board.
- Thank You & Gift Card mailed to Jef Clements for September program.
- Thank You & Gift Card mailed to Rikk Flohr for November program.
- Need names & contact information for October Salon judge.

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- There were some issues where some members received emails about needing to pay for membership due that Deb had to address.

Salons – Daniel Vande Vusse, Al Kiecker, Kevin Corrigan

- November entries: 49 entries from 15 members
- November judge: John Olson
- Throughout the photography world, there has been much chatter about artificial intelligence (AI) and its impact on photography, especially how it affects photo competitions. It is the position of the salon committee that we will hold off any change to the MVPC salon rules until TCACCC, N4C and PSA have given us guidance by updating their rules. In the interim, we recommend that the Generative AI feature now available in Photoshop not be used for any image submitted to an MVPC salon.
- Since the 4th Thursday in November 2023 is Thanksgiving and there are five Thursdays in November, the salon meeting will be the following week, Thursday November 30
- Adam Grim is the year end salon judge. Banquet date recommended in chart below
- Salon judges have been found as indicated in the chart below

Salon Date	Due Date	Topic	Media	Judge
9/28/2023	9/7/2023	Lines and Angles	Digital	YES – Beverly Hawkins
10/26/2023	10/5/2023	Wildflowers	Prints	YES
11/30/2023	11/2/2023	Anything Fun	Digital	YES – John Olson
1/25/2024	1/4/2024	Macro/Micro	Prints	YES
2/22/2024	2/1/2024	Wabi-Sabi	Digital	YES
3/28/2023	3/7/2024	Water In Motion	Prints	YES
4/25/2024	4/4/2024	Favorite Hobby	Digital	No
5/23/2024	5/2/2024	Weathered	Prints	No
6/6/2024	5/23/2024	year end	both	Adam Grim

Program Chair – vacant

- Rick Graves and Al Kiecker have arranged some programs for 2023-2024 year

Date	Presenter	Title/Subject	Remote/In-person	Comment	Fee?
9/7/2023	Jef Clements	Video	In Person	Great feedback	No
10/5/2023	Terry Butler	B&W photography	In Person	Couldn't find meeting location	No
11/2/2023	Rikk Flohr	Macro	In Person	Great feedback, Recording to be posted	No
12/7/2023	MVPC Members	Member slideshows	In Person		No
1/4/2024	Arik Gorban	Travel	Remote		
2/1/2024	Mariann Cyr	Antarctica	In Person		No
3/7/2024	Ed Sanders	3D Photography	In Person		No
4/4/2024	Lisa Cuchara	Add Impact to Your Flower Photography	Remote		
5/2/2024					
6/6/2024		Year End Banquet	In Person		

- As a backup Rick has obtained a 90-minute video lecture “The Heart of the Photograph” by photographer David duChemin (<https://davidduchemin.com/>). Ordinarily he charges for a presentation to camera clubs but he offered this video presentation free. We are not permitted to share it on any website.

Photographers Playground – Don Tredinnick

- Upcoming activities:
 - 11/18 - How to photograph X and what camera/lens to use - Stone Arch Bridge - 9:00am - 11:00am

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- 12/21 - Create Bokeh Background - Somewhere with Christmas Lights - (open to suggestions on location) - 6:30pm - 8:30pm
- I blocked out 2-hour time periods, but we can go longer if everyone is having fun.

Publicity – Phil Davies, Joy Kamano

- November 5th meeting announced through our typical channels (Facebook, Craigslist, and The Patch) with no advertisements purchased.
- Did not post meeting on Minnesota Photography Club website – feel that posts have a short shelf life and the volume of posts there would quickly drown it out.
- Have not printed out the revised club brochure with the new QR code yet.

Exhibits - Lorrie Dahlman and Carrie Rebischke

- Eagan exhibit was refreshed in October. Have enough prints to do a refresh in January.
- Additional sites available to us are the Wescott Library and Eagan Outlet mall (available window space by food court), and the check-in hallway in Eagan Community Center. Will require \$10-\$50 for a three-month exhibit.
- Looking for additional prints from members to display.

Website – Joe Santos & Bev Kiecker

- GoDaddy has cleaned up the malware. It looks like the new site was not affected.
 - We had a malware invade our old hosting site (where the new website is currently residing). I had to subscribe to GoDaddy's advanced web security plan for \$20/month. I will cancel this subscription once the new site migration is complete.
- New website update:
 - Migration will start on Nov. 3 at noon. All Salon Reps must have downloaded all images before noon. I will notify them when they can restore images.
 - Membership automation discussion has not occurred. I've run out of time so I implemented the old membership process. I have added more explanation to the new/renewal membership so members are not wondering. The explanation also states that we will confirm their membership within 1-2 weeks. Manual membership updates will have to continue until we can complete membership automation.
 - The new web is complete with the following exceptions:
 - Photos for award recipients. Will add them as they become available. Would like these photos to be as good as the images that we create for salons.
 - Editing of text is not complete. Will update text as they are completed.
 - Events: Event pages are very important as they highlight the club's activities. Need to do the following:
 1. Need to create pages for two events. Have requested Becky as Club Historian to provide write-ups for them:
 - a) Ken Cheung's Basic Portrait Photography at Holtz Farm – April, 2022
 - b) Ken Cheung's Basic Portrait Photography at Holtz Farm – October, 2023
 2. Need to update Photographer's Playground 1 – Toys in Nature.
 - a) Write-up needs to be updated. Have requested Becky to provide update.
 - b) Need more photos. Have requested Don for list of participants so I can request images from them.
 3. Need to update St. Mathias Church outing.
 - a) Write-up needs to be updated. Have requested Becky to provide update.
 - Would definitely like feedback from board members, especially what else they like to see on the web, what they like and what they don't like. Will take feedback into account as we continue to improve the web.
- Email Lists (A reminder)
 - The table below lists all the emails that are currently set up in Googlegroups and GoDaddy and how they function and where to manage the personal emails that are listed. The Webmaster builds and maintains all the lists

mvpboard@googlegroups.com	All board members	Manage in Googlegroups
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mvpcinfo@googlegroups.com	President, Secretary, Treasurer and Publicity	Manage in Googlegroups
mvphotoclub@googlegroups.com	All current members	Manage in Googlegroups
To be built, when needed	Inactive Members	Manage in Googlegroups
mvpcsalon@googlegroups.com	Personal emails of salon group	Manage in Googlegroups
n4c-entries-to-mvpc@googlegroups.com	Personal emails of N4C Judging Team	Manage in Googlegroups
To be built	Personal emails of PSA Reps	Manage in Googlegroups
mvpc-psa-team@googlegroups.com	Personal emails of PSA Team	Manage in Googlegroups
mvpc-zoom@googlegroups.com	Personal emails of Zoom Hosts	Manage in Googlegroups
webmaster@minnesotavalleyphotoclub.org	Personal email of Webmaster	Manage in GoDaddy

- Club Calendar
 - Reminder: All Committee Chairs need to supply timely information for the club calendar, as needed.
- Send any activity pictures to Joe Santos to be posted on site – will help keep things fresh.

Facilities – vacant

- December Potluck
 - Rick Graves notified the membership regarding the requirements for member slideshows at the December meeting potluck
 - Rick inquired about an earlier start time, and the room is available from 5:30pm – 8:30pm for that date.
 - We will not have signup sheet for members on what to bring – it will be a true “potluck” and people can bring whatever they want.
 - Plates / cups / napkins / flatware as well as water will be provided.
- ISD 191 Note (keep this note until we use the credit)
 - Contact at ISD 191 for facilities use is Kyle Hinrichsen at 952 707-4123
 - We have \$210 credit toward use of facilities.
 - Are we able to get a refund?
 - The cost of rooms varies between \$25 and \$35 per hour.
 - Larger rooms are \$35.
 - Classroom style rooms range from \$20 to \$30 per hour.
 - Note: there is a comment on insurance, with a requirement on Certificate Liability of Insurance.
 - the insurance requirement applies only to groups above 75 participants and anyone who requests use of the gymnasium.
 - They no longer offer food service onsite, so it is permissible to bring in outside food.
 - No alcohol policy on all School properties
- Club Equipment
 - Al Kiecker has in his possession the digital projector
 - Club will be retaining our sound system and keep for backup – currently in Al Kiecker’s possession.
- Approved Banquet Date: Thursday, June 6, 2024.
 - Question – do we need to be a banquet? Group consensus is that we are not required to have a banquet. Maybe do something alternative like dessert or cake & coffee?

Activities – Bonnie Vande Vusse

- Don Tredinnick sent an email out to the membership letting everyone know that he was going to go to Crex Meadows on Saturday afternoon November 11th at 2pm if anyone wanted to join him.

TCACCC Rep – Craig Peterson

- Craig reached out to the membership for assistance with Adobe Acrobat Pro to update a form for TCACCC.

Interclub 2024 – Craig Peterson

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- MVPC is the club that coordinates Interclub competition judging for 2024
 - The upcoming interclub duties are too big for one person. I plan to process the images for the judging and create the needed judging results reports.
 - We need other members to manage the judging and also the awards procurement.

weeks out	Tasks	Timeline	Event
0		Sunday, April 14, 2024	Award Ceremony
1		Sunday, April 7, 2024	
2	Create slide shows	Sunday, March 31, 2024	Create slide shows and final awards prep
3	Put labels on ribbons	Sunday, March 24, 2024	
4	Make labels and files for shows	Sunday, March 17, 2024	
5	Order plaques and ribbons	Sunday, March 10, 2024	Order awards
6	Compile results for awards	Sunday, March 3, 2024	Create Final results reports
7	Judging	Sunday, February 25, 2024	Judging done
8	Prepare for judging	Sunday, February 18, 2024	
9	Prepare for judging	Sunday, February 11, 2024	Entries due, prep for judging
10	Receive and process entries	Sunday, February 4, 2024	
11	Receive and process entries	Sunday, January 28, 2024	MVPC 20 image club entry
12	Receive and process entries	Sunday, January 21, 2024	Start receiving entries

- The above timeline is based on Terry Butler lining up Eagan Community Center for the awards ceremony on 4/14/2024
- Link to guidance documents from past Interclub competitions:
 - Judging Interclub Digital (<https://1drv.ms/f/s!AkIEtAW-VjHNwDvC7RK1MiXWxJpe?e=pVqm7m>)
- Next interclub board meeting is on 11/9/2023
- MVPC will need several people from 4/7 to 4/14 for the awards ceremony
 - May have coffee and water
- MVPC will need someone to create the slide shows 3/31
 - Image file sets provided by Craig
- MVPC will need someone to put labels on ribbons and prepare the awards in presentation sequence 3/17
- MVPC will need someone to order award plaques and ribbons 3/10
 - Use same vendor as last year
 - Type set documents provided by Craig
 - MVPC treasurer will provide check to trophy vendor
- Craig plans to compile results 3/3
 - Will need someone to audit and proof titles for awards
 - Craig will do a mail merge for documents for trophy ordering and print labels for ribbons
- MVPC needs several people to manage the judging
 - Judging needs to be done by 2/25
 - Council is ok with remote judging
 - Judges can't be from an area club
 - Craig will batch process the entries by category for judging. 2/11
- MVPC 20 image club entry 1/28
- MVPC will start receiving entries 1/21
 - Craig and a backup person should be on the email group to receive entries
 - Backup person can help with problem entries and audit final entries
 - Craig will create a master excel workbook that will be the engine that isolates entries as needed

Eagan Rep – Ken Cheung

- Received request for Senior Night and got a volunteer to handle this
- Will continue to send out requests as we get them

PSA Rep – Bev Kiecker

- Round 1 – 24 images entered
 - Journalism – 4 entries
 - Nature – 4 entries
 - Color – 6 entries
 - Monochrome – 6 entries
 - Travel – 4 entries

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- PSA Club Membership is due 11/30/23
 - Do we continue to pay for 3 years at \$120.00 – which is a \$15.00 savings? Or pay \$45 for 1 year or \$85 for 2 years?
 - Will go forward with the 3-year renewal option.
 - I will send bill to Deb to pay directly from MVPC Checkbook.

N4C Digital – Rick Graves

- November 2023 status
 - Digital Altered Reality – No images because MVPC is judging club this month
 - Digital B&W – 5 entries
 - Digital Journalism – 4 entries
 - Digital Nature – 3 entries
 - Digital Pictorial – 8 entries
 - Digital Travel – 4 entries

N4C Judging Team – Daniel Vande Vusse, Craig Peterson

- Upcoming 2023-2024 Judging Schedule
 - November – Digital Altered Reality – 3 member judges needed
 - May – Digital Nature

Historian – Becky Bergmann

- Nothing to report

Past President – Al Kiecker

- No report

Action Items

- **Action Item:** Vice President (Daniel) will take the action to create the new policy and send out to be reviewed by Board member – IN PROCESS
 - Proposed Policy – Individuals will be removed from membership (dropped from emails, lose all member benefits) if dues are not paid in full by Dec 31st. In the event a lapsed member returns they can retain their old salon number.
- **Action Item:** Daniel to send out email to MVPC members to see if there's anyone that would be able to join the AV team – IN PROCESS
- **Action Item:** Changes to website will affect membership & salon numbers. Joe Santos will set up discussions with Daniel Vande Vusse, Rick Graves, Al Kiecker, Bev Kiecker & Deb Sunderman.
- **Action Item:** Board to monitor attendance at General member meeting of guest attendees for recruitment.

Old Business

New Business

- Proposed revision policy from Bev Kiecker presented regarding 'Leadership or Service Awards'. See attached
- Motion to approve by Brian Bauman and seconded by Deb Sunderman. Motion passed unanimously by the Board.

Motion to adjourn the meeting made by Al Kiecker and seconded by Deb Sunderman. Motion passed unanimously and meeting adjourned at 8:20pm.

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Attachment – Room Technical Difficulties Recommendations

I think we need an AV team. Right now if I do not show up, I am not certain we will have a meeting. Put together a process document. Normal operation and fall back procedures. The AV team shows up 30 minutes before and setup / tests, installs fall back solutions as needed. I do not always get to focus on this, supporting the salon, etc, prior to the start of the meeting.

I also think we need to be prepared for equipment failures. It will happen. It happens at work, we just move to another room. We do not have that option.

Resources we need to hold a meeting;

Presentation Laptop - currently the Club Laptop - New should be reliable, I still bring mine as a spare just in case.

Monitor laptop - Currently my laptop. - See what is being "broadcast". Mute participants who have not muted themselves, Used to test the setup prior to the meeting. Need a wireless headset to listen in to the audio. Could it be done using a phone / tablet as a backup? An AV team member needs to be monitoring this.

Projector - Club has one, we should confirm it works and bring it. Just need a wall if the screen does not come down. We had one meeting where it finally started working just a few minutes before the meeting.

Sound - Club should have a speaker system, just a decent set of PC speakers is likely good enough. May plug into the same adaptor as the microphones.

Internet - Would need someone with a phone that supports a hotspot and unlimited data, This has never been an issue, so far.

Audience microphone wrangler. - AV team member to move mic to participants in the audience for questions / comments / introduction.

Extension cord and power strip for projector and sound system.

USB C hub, with USB 3 ports. Plug in the microphone adapter, Microphone power supply, USB drives with presentations.

Daniel

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Attachment – Revised Policy ‘MVPC Leadership or Service Awards’

MINNESOTA VALLEY PHOTOGRAPHY CLUB POLICY STATEMENT #1 (PS #1)

TITLE: MVPC Leadership or Service Awards
EFFECTIVE: January 13, 2011
AMENDED: November 7, 2023
AUTHORIZED BY: Minnesota Valley Photography Club Board

POLICY: MVPC will honor its members who have provided consistent leadership or service to the club.

Purpose: To establish consistent guidelines for recognizing those individuals that have provided leadership or service to the club.

Background: In 2010, the Board of Directors passed a resolution that individuals should be recognized for their dedicated service to the club. This resolution was placed in effect during the 2010-2011 season. The intent of the awards is to honor individuals who provide leadership or service to the club. The start date for the awards was set at year 2010 and only service after this date would be credited. This policy was later modified to include all prior service according to the historical records of the club, provided the individual held a leadership position or provided creditable service to the club after September 2010.

Creditable Service: The Board of Directors shall have the final authority to determine if the leadership or the service of an individual was sufficient to be credited for the award/s.

Tenure: The tenure for leadership or service awards shall be one (1) year, three (3) years, five (5) years. In 2014, MVPC established the Dick Sheidler Service Award for those members demonstrating exemplary service and leadership to the club. This award was renamed the Mark Freier Service Award in 2019.

Awards: Awards shall be of a memento type gift that contains the club logo or is unique and recognizable as from the MVPC. There shall be NO monetary awards made, in any form, which includes cash, checks or gift cards.

The current awards for creditable service are:

- One (1) year – Pewter key chain
- Three (3) years - Silver key chain
- Five (5) years - Gold Key chain
- Mark Freier Service Award - Plaque

The Board of Directors may modify the award gift at any time, based on availability or other factors as long as it meets the criteria defined.

Special Awards: There are times where an individual or individuals have gone far and beyond to provide a service to the club. The Board of Directors may recognize the individual or individuals with a one (1) year creditable service award or a special award which may consist of a certificate, plaque, medal or similar award which states the purpose of the award. NO monetary award/s shall be made.

Procedure: In April each year, determine the number of awards to be given. Check supply and order more if needed. Distribute awards at the Annual Awards Banquet in June.

Rev #	Revision Date	Revision
1	May 2019	Removed 10 year recognition due to addition of Mark Freier Service Award; New format for policy to match current MVPC policy statements.
2	November 7, 2023	Intent of this policy was updated.